

BUTTE COUNTY BEHAVIORAL HEALTH BOARD (BHB)
MINUTES
MARCH 18, 2004

PRESENT: MICHAEL SHUELL, KEVEN PARTRIDGE,
SHEILA HOBAN, TODD REINHARDT, PENNY WOLFE, JENNIFER
LEUBE, MOHSIN JAWED

ABSENT: BOB BEELER, GREG WILLIAMS, JANET WILSON, JEFF ZELSDORF

GUESTS: NONE

STAFF: DR. BRAD LUZ, DENISE KOENES, JANINE CUELLAR, GEOFF DAVIS

1. **Meeting called to order by SHEILA HOBAN at 3:05.** Roll call by Geoff Davis. Quorum present.
2. **Motion to approve regular board minutes of 02/19/2004** by Michael Schuell. Second, Keven Patridge.

3. Correspondence
 - 3.1 State correspondence letters distributed to Board members.

4. Announcements
 - 4.1 **Sheila Hoban** discussed two openings for the Board, one being a consumer position, the other a community member.
 - 4.2 **Todd Reinhardt** knows of a prospective ex-FOREST program Hispanic consumer whom he will talk to about applying for Board membership.
 - 4.3 **Keven Partridge** welcomed Board members to attend NAMI meetings which take place on Thursdays at 7:00 at the ROOF facility.

5. REPORTS
 - 5.1. **Director's Report – Dr. Brad Luz**

- Medi-Call Audit: Two components comprise the Audit; fiscal and program.
- Fiscal did very well, with a minimal disallowance.
- Program – staff informed by State reviewers that subsequent audits will be done by contracted-out state and federal auditors.
- Ron Chavez of the review committee is concerned about Q/A and Q/I, as quality assurance is a major focus of federal auditing. Design of Q/A will be a major focus in future audits.
- Eleven areas of non-compliance were identified by the state auditors; four of which were quickly remedied by the Department.
- One complaint lodged by a consumer was found to not have been fully addressed.
- There is not enough Spanish-language service literature.
- Contract funding hospital list is not current.
- Cost Report due 12/31 submitted later, 2/19/04.
- ACCESS 24-hour service needs to be tested regularly and then be documented as having been tested.
- Intervention services need to be better-documented.
- There is a concern by the State regarding the “split” of the Department between youth and adult divisions. They urge the Department to work on integrating both for smoother service delivery.
- A preliminary budget was based on the letter issued by Governor Schwarzenegger and one from CAO Paul McIntosh. This budget deals with a 4.5 million dollar reduction; it is unclear whether this represents a “worst case” scenario or if things could be cut still further.
- Programs will be affected by fewer staff.
- Dr. Luz invited Board members to attend the yet-to-be-scheduled budget meeting.
- Approximately 150 youth are hospitalized annually out-of-county, the majority of which go either to Sacramento or Vallejo. This makes it difficult for Department case managers and physicians to maintain the level/continuity of care necessary to service youth consumers.
- Yuba-Sutter YS PHF will not be undertaken.
- BCBHD PHF will expand to have two “23 hour” beds for youth consumers. This should reduce the need for out-of-county hospitalization. This will be finished by September. HERE Project and Mobile Crisis services will be coordinated.

5.2 YOUTH REPORT

- Sheila Hoban deferred this report for the April meeting.

6. UNFINISHED BUSINESS

- 6.1** Annual Report is still not available in electronic form. This will be addressed.

7. NEW BUSINESS

- 7.1 No new business was discussed.

8. PUBLIC COMMENTS

- 8.1 None at this meeting.

9. GUEST PRESENTER

- 9.1 **Denise Koenes** gave a presentation on compliance issues (please refer to accompanying hand-out).

10. ADJOURNMENT

Motion to adjourn meeting by Michael Schuell. Second, Keven Partridge.
Motion carried. Meeting adjourned 4:40 p.m.

Respectfully submitted by,

Geoffrey Davis
Secretary

